Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL held in Ilmington Community Shop Café on 5 November 2026 at 7:30pm

Present: Cllrs Karen Peachey (Chairman, left in minute 16), Chris Plyming (Vice-Chairman, in the chair from item 16), Fiona Dakin, Lara Lowe, Malcolm Lowe, and Martin Underwood

In attendance: Pauline Rigby (Clerk) and one member of the public

1. Apologies for Absence

All councillors were present.

2. Declarations of Interest

Cllr Malcolm Lowe declared an interest in item 8, the padel court planning application, as a member of the Tennis Club and author of the proposed application.

3. County and District Council Reports

County Cllr David Curtis had sent his apologies and a written report.

District Cllr Paul Harrison reported on

- Changes to the planning system effective from 31 October, which reduce call-in powers, mean fewer applications will be referred to committee. Under the new rules, Schedule 1 (smaller) applications can no longer be called in, while Schedule 2 applications may only be called in where strict criteria are met.
- Officers have provided an update on the five-year housing land supply, confirming that a 2.43-year supply could be demonstrated as at 31 March 2026.
- The Regulation 19 consultation on the South Warwickshire Local Plan (SWLP) has closed, with submission to the Secretary of State expected by year end.
- Grant support of £250 isa available to support community warm hub activities.

4. Public Forum

A resident raised issue of maintenance of wildflower areas on Upper Green. Agreement between WWT and PC to maintain those areas, but its not been cut and collected this year. Question is council going to invite tenders?

Action: Karen to approach Rob Hawkins,

5. Confirmation of Minutes

To confirm and sign the minutes of the meeting held on 24 September 2026.

It was RESOLVED that the minutes of 24 September 2026 be approved.

6. Highways Matters

To consider proposal to install Glenwood posts on Mickleton Road to deter parking on the verge, bearing in mind the risk of displacing the problem elsewhere.

It was RESOLVED to ask Highways to install Glenwood posts on Mickleton Road, subject to the works being funded by the County Council.

7. Planning Applications

7.1 To report planning decisions at variance with the views of the Council.

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Re:. 26/02239/TREE Wharf Farm House.

Following receipt of further information from the Tree Officer, a comment of NO OBJECTION had been submitted under delegated authority.

To consider council's response to planning applications:

7.2 26/02359/LDE (Certificate of Lawful Development): The Paddocks Armscote Road Ilmington Shipston-on-Stour 4LL CV36 4LL – Use of land as part of existing domestic garden.

Given the deadline fell before the meeting, a general comment had been submitted under delegated authority which summarised members' responses.

7.3 To deal with any applications notified since publication of the agenda.

26/02637/FUL: Daffodil Cottage Campden Hill Ilmington Shipston-on-Stour CV36 4JF - New front pitched roof porch, new rear pitched roof replacing an existing flat roof. New windows throughout, with new double doors to rear elevation and new rooflights to rear elevation.

Comment: NO OBJECTION, subject to development being carried out in accordance with Ilmington Neighbourhood Plan and the design standards of the Conservation Area, including painted windows.

7.4 To provide an update on the Mabels Farm application and agree next steps.

Cllr Plyming reported that he has continued to chase WPDG for an update. Given that consultation was 5 months ago, and no updates have been issued to the village he proposed the Council shared an update via the 20:20 Circulation. Cllr Plyming read out a statement from the working group and it was agreed to send this update.

The Mabels Farm Advisory Group have also discussed updating the Neighbourhood Plan, including the potential use of grant funding to engage consultants.

8. Ilmington Tennis Courts

To review the draft planning application and supporting documents for the proposed Padel court at Ilmington Playing Fields, assess whether any further information is required, and approve submission of the application or agree further actions.

Various reports and plans had been submitted to the Clerk, who had consulted the Planning Officer and checked the application via the planning portal. Both checks indicated that further supporting documentation may be required.

It was RESOLVED to defer this item to the next meeting.

9. Pond Restoration Project

To consider installing fencing around the pond to improve public safety, noting the reallocation of £2,500 of CCNF grant funding for this purpose has been approved.

A proposal had been circulated, with fencing across the openings and dead hedging to complete the barrier under the woodland. Following a discussion it was agreed that both service and pedestrian gates were required at either end of the woods. It was further agreed that councillors would meet with a resident to produce a written specification for the works.

10. Biodiversity Policy & Action Plan

To review and adopt the Biodiversity Policy and Action Plan.

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It was RESOLVED that the model Biodiversity Policy be adopted.

The Action Plan was still under development. Once feedback has been received from village groups, the Council will consider whether to undertake a wider consultation.

11. Tree Management:

To receive the Tree Inspection Report and consider actions arising.

The report had been circulated. Although all findings were assessed as low risk, some tree work was recommended to be completed within 12 months.

The Clerk was instructed asked to source quotes for all work on the list.

12. Grace's Playground.

12.1 To receive the annual playground inspection report and consider actions arising.

It was noted that the playground sign has been erected.

The Clerk reported that Playdale had completed the trim trail repairs this week.

It was noted on p41 of the annual report, that cracks on mound need to be filled.

The Clerk was asked to seek quotations for repairing the edge of the wetpour.

12.2 To consider taking advantage of a special offer to purchase an Orbit roundabout.

A visit has been arranged with Playdale on 20 Nov. It was agreed to request quotes to install the equipment on fresh ground, and with removal of the wooden slide hut.

13. Finance & Admin:

13.1 To note income received of £385.11 (credit interest), £20.56 (wayleaves), and £5,002.50 (bench donation).

13.2 To approve the bank reconciliation to 30 September 2026.

It was RESOLVED that the bank reconciliation be approved.

13.3 To receive the budget monitoring report.

This was noted; there were no questions.

13.4 To approve payments as per the schedule.

An updated payments list had been issued which included additional invoices from Calor Gas, The Wright Signs, Screwfix dated 31 Oct 2026, and Tree Frontiers.

It was RESOLVED that the updated payments schedule be approved.

Date	Payee	In respect of	Amount
14-Aug	Screwfix ‡	Door closers	£ 75.98
02-Oct	Lloyds Corporate Card ‡	Account fee	£ 3.00
02-Oct	Lifebuoys Direct	Lifebuoy and housing	£ 280.79
04-Oct	Jane Wileman	Cleaning	£ 30.00
05-Oct	Octopus Energy	Electricity charges	£ 80.94
06-Oct	Ultimate One ‡	Tree guards	£ 392.82
07-Oct	PlaySafety Limited	Annual inspection	£ 166.80
09-Oct	Water Plus	Water charges	£ 109.84
09-Oct	Karen Peachey *	Wood seal	£ 19.99
10-Oct	Local Authority Tech CIC	Parish Online website	£ 360.00

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10-Oct	CartridgeSave ‡	Printer ink	£	49.48
11-Oct	Karen Peachey *	Batteries	£	3.50
12-Oct	Jane Smith	Pavilion cleaning	£	40.00
13-Oct	Simon Healey	Mowing Cut 12	£	475.20
13-Oct	Rob Hawkins	Mowing 2H26	£	950.00
13-Oct	Rob Hawkins	Install tree guards/lifebuoy	£	40.00
14-Oct	Asda Mobile ‡	SIM only bundle	£	5.00
14-Oct	Calor Gas	Standing charge	£	17.99
22-Oct	The Wright Signs	Balance of playground sign	£	580.00
27-Oct	Zen Internet	Pavilion broadband	£	34.80
27-Oct	Simon Healey *	Mowing Cut 13	£	475.20
31-Oct	Staff costs	Oct payroll	£	967.32
31-Oct	Screwfix ‡	Smoke and CO alarms	£	55.48
31-Oct	Tree Frontiers *	Tree condition report	£	936.00
31-Oct	Unity Trust Bank	Service charge	£	7.00
* To be instructed ‡ Paid by card.		TOTAL		**£6,157.13**

13.5 To approve application(s) for disbursements from Ilmington Show.

Cllr Dakin declared an interest as a member of the Show Committee and abstained.

It was RESOLVED to apply for £1,000 towards an inclusive roundabout.

14. Strategic Risk Register: To review and update the strategic risk register.

The revised document had been circulated.

It was RESOLVED that the Strategic Risk Register be approved.

15. Correspondence: (To consider response)

15.1 Query regarding Ilmington Parish Council plans for community resilience.

It was agreed to invite the resident to help establish a Resilience Action Group.

15.2 Request to place a skip and building materials on Lower Green.

It was RESOLVED that the skip and building materials could be placed on Lower Green, subject to the area being reinstated to its original condition afterwards.

15.3 Consultation on Foxcote Estate Woodland Management Plan.

An acknowledgement and thanks would be sent for including the Council.

15.4 Ilmington PCC request for a donation towards churchyard maintenance.

It was RESOLVED that a donation of £450 be made.

16. Ilmington Pavilion:

If appropriate, the Council may consider a resolution to exclude the press and public from the following items pursuant to section 2(1) of the Public Bodies (Admission to Meetings) Act 1960 where disclosure of information is not in the public interest.

It was RESOLVED to exclude the press and public.

16.1 To consider deficiencies in work undertaken and determine actions arising.

Cllr Peachey left the meeting at this point and Cllr Plyming took the chair.

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It was RESOLVED to instruct the Clerk to advising that the work was not to the required standard, and payment would not be made.

The supplier would be invited to collect the door and associated hardware once a replacement had been installed.

Cllr Lara Lowe would document the condition of the door and defects identified.

16.2 To appoint an alternative contractor to complete the outstanding work.

It was RESOLVED to accept the quotation from The Casement Company to supply and install a PVC-U door, clean up and repoint the stonework, for £1,692 ex VAT.

17. Future Agenda Items (for information only):

Already noted: Neighbourhood Plan review, hedge cutting, mowing contract 2027, timetable for preparing the 2027-28 budget.

To be added: Biodiversity action plan.

It was agreed to hold an informal budget planning meeting on Thurs 10 Dec, 7:30pm.

18. Next Meeting

Thurs 26 November 2026, 7:30pm at Ilmington Community Shop Café.

There being no further business, the meeting closed at 9:50 pm.

Signature of Chairman on approval of the minutes: _____

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