

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL held in Ilmington Community Shop Café on 2 July 2026 at 7:30pm

Present: Cllrs Karen Peachey (Chairman), Lara Lowe, Malcolm Lowe, and Martin Underwood

In attendance: Pauline Rigby (Clerk), District Cllr Paul Harrison and two residents

1. Apologies for Absence

Apologies from Cllr Chris Plyming.

2. Declarations of Interest

There were no interests declared.

3. County and District Council Reports

Cllr David Curtis had sent his apologies and a written report, to be circulated.

District Cllr Paul Harrison reported:

- South Warwickshire Local Plan (SWLP) is being published tomorrow, and if approved by both councils then it will go to Regulation 19 Consultation.
- The district council is supporting the Wilder Communities Project to improve green space and publicly accessible areas for nature.
- The fourth round of the Community Climate Change and Nature Fund is open.
- Cost of living support is available from the district council.
- Bin men are visiting earlier because of the hot weather.
- Significant potholes have been reported and will be followed up.
- He attended the Mabels Farm public consultation, and expressed concern about proposals whether the verge could be used for car parking.

4. Public Forum

There were no questions raised. The representative of Ilmington Show confirmed they would like to speak during the relevant agenda item (item 9).

5. Confirmation of Minutes

5.1 To confirm and sign the minutes of the meeting held on 4 June 2026.

It was RESOLVED that the minutes be approved.

5.2 To confirm and sign the minutes of the extraordinary meeting on 19 June 2026.

It was RESOLVED that the minutes be approved.

6. Committee Minutes

To receive minutes from the Recreation Ground Committee on 19 June 2026.

The minutes were received and noted.

7. Planning Applications

7.1 To report planning decisions at variance with the views of the Council.

The Clerk drew attention to the Tree Officer's response to application 26/01360/TREE to fell 4 cherry trees at Middle Meadow.

- 7.2 To consider council's response to planning applications:

26/01597/TREE: Chestnut House Lower Green Ilmington Shipston-on-Stour CV36 4LT - T1- Ash - crown reduction of 1m and prune limbs over the parking area.

Comment: NO OBJECTION.

- 7.3 To deal with any applications notified since publication of the agenda.

26/01611/TREE: Ilmington Grange Back Street Ilmington Shipston-on-Stour CV36 4LJ - T1-Lime-Fell.

Comment: NO OBJECTION.

8. Ilmington Tennis Club

- 8.1 To approve the revised Management Agreement with the Tennis Club, incorporating the amendments previously requested by the Club, and to authorise the Clerk to issue the final version for signature.

It was RESOLVED that the revised management agreement be approved for signing.

- 8.2 To consider the proposed amendment to the Tennis Club's constitution relating to dissolution, in order to comply with clause 6 of the Management Agreement.

Current wording: "Upon dissolution of the Club, any net assets of the Club will be applied to sporting or charitable purposes or other Ilmington community projects at the determination of the remaining officers of the Club."

Proposed wording from the Tennis Club: "Upon dissolution of the Club, any remaining net assets of the Club will be transferred to Ilmington Parish Council, in line with the Management Agreement."

It was RESOLVED that the new wording was acceptable to the council.

9. Ilmington Playing Fields

- 9.1 To consider an event application from Ilmington Show on 31 August 2026.

A notification letter had been provided and was briefly discussed. Preparations for the Shindig in the marquee Saturday were noted, including the need to take care to avoid water pipes when the marquee was erected.

It was RESOLVED to approve the request to hold Ilmington Show on 31 August 2026 on the proposed financial terms, subject to a copy of the event insurance being provided in due course.

- 9.2 To consider purchase of tree guards for the community orchard.

Members considered the purchase of tree guards, 1.2m high, at an expected cost of around £25 per tree for 13 trees. Also to include posts and mulch bags.

It was RESOLVED to purchase tree guards, posts and mulch for 13 trees, and to appoint a contractor to install them.

10. Grace's Playground.

To receive the routine playground inspection reports and agree actions arising.

New issues found were a split log on the zig-sag stepper and deterioration of the vertical post on clatter bridge. A quotation for repairs had been provided.

It was RESOLVED to accept Playdale Playground's quote of £1,021.54 ex VAT.

11. Finance & Admin:

11.1 To approve the bank reconciliation to 31 May 2026.

Cllr Underwood reported that he had completed internal control checks, reviewed bank statements, and verified the bank reconciliation.

It was RESOLVED that the bank reconciliation be approved.

11.2 To receive the budget monitoring report.

The report was received, there were no questions.

11.3 To approve payments as per the schedule below.

Two further invoices had arrived, £55 from Ilmington 20:20 for the Directory advert, and £34.80 for broadband from Zen Internet. It was agreed to add these payments.

It was RESOLVED that the payments list, as amended, be approved.

Date	Payee	In respect of	Amount
15-May	Jane Wileman *	Pavilion deep clean	£ 120.45
29-May	Beta Fire Protection	Fire extinguisher service	£ 169.91
30-May	Post Office Counters ‡	Postage	£ 3.60
31-May	Bobs Bogs	Portaloo hire	£ 144.00
02-Jun	Lloyds Corporate Card ‡	Account fee	£ 3.00
08-Jun	Octopus Energy ‡	Electricity charges	£ 134.44
15-Jun	Asda Mobile ‡	SIM only bundle	£ 5.00
17-Jun	Digital Printing ‡	Mabels Farm flyers	£ 57.27
24-Jun	Microsoft Ltd ‡	Kiosk licences	£ 66.53
25-Jun	Simon Healey	Mowing cuts 7 and 8	£ 950.40
27-Jun	Zen Internet	Pavilion broadband	£ 34.80
30-Jul	Ilmington 20:20	Pavilion Ad in Directory	£ 55.00
30-Jun	Staff costs	June payroll	£ 934.41
30-Jun	Unity Trust Bank	Service charge	£ 7.00

* Already paid ‡Paid by card

TOTAL £ 2,685.81

12. Future Agenda Items (for information only):

To be added: Member reports, co-option, bench requests, caretaker, road verges.

Cllr Underwood noted that Mabels Farm Advisory Group had met and discussed whether the new farmhouse would or should be built, and their reaction to the two designs presented by the developers to the public at the recent information event.

It was agreed Mabels Farm should be kept as a standing agenda item.

13. Next Meeting

Thurs 30 July 2026, 7:30pm at Ilmington Community Shop Café.

14. Closed Session:

To exclude press and public in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 owing to the confidential nature of the business.

It was RESOLVED that the meeting be closed to press and public.

15. Staffing Matters: *Minute 18 of 31 July 2025 refers.*

- 15.1 To review the current temporary increase in the Clerk's contractual working hours, and determine future arrangements.

It was RESOLVED that Clerk's claim of 20 hrs overtime be approved.

It was RESOLVED that the Clerk's contractual hours be fixed at 10 hours per week on a permanent basis. A letter would be issued to confirm.

- 15.2 To appoint a councillor to carry out the Clerk's annual appraisal.

It was RESOLVED that Cllr Lara Lowe be appointed to conduct the clerk's annual appraisal, for a term of no more than three years.

There being no further business, the meeting closed at 8:50 pm.

Signature of Chairman on approval of the minutes: _____