

Ilmington Parish Council

MINUTES OF THE MEETING OF THE RECREATION GROUND COMMITTEE held in Ilmington Pavilion on 19 June 2026 at 10:00am

Present: Cllrs Lara Lowe (Committee Chair), Karen Peachey, Martin Underwood and non-councillor member Sheila Lowe.

In attendance: Pauline Rigby (Clerk) and Fred Edmunds (Playing Field rep)

1. Apologies for Absence

(It was noted that the meeting called for 22 May 2026 did not go ahead.)

Apologies from Chris Tombs.

Richard Law had resigned from the committee.

2. Declarations of Interest

No interests were declared.

3. Confirmation of minutes

It was RESOLVED that the minutes 24 April 2026 be confirmed for signing.

4. Finance: Review Of Income & Expenditure.

A budget monitoring report had been circulated. The Clerk reported that Ilmington Cricket Club had paid the agreed fee since then; and there was a credit on the water bill, but the credit would soon disappear because of the leak costs.

It was agreed that the location of underground services should be clearly identified on a plan and made available to help prevent similar incidents in the future.

5. Health & Safety Compliance:

(a) Fire safety (kitchen fire exit door)

Jim Groves had not provided a written quote.

Prior Products expected the door could be changed without moving the guttering, although their quote of £2,313.00 inclusive of VAT was subject to site survey.

It was RESOLVED to proceed with the quotation from Prior Products.

It was noted that the external light by the door would need moving. Also, that insurance now required annual PAT testing. The Clerk was asked to source quotations for the above, and also to include replacing the lights in the club room ceiling with LEDs.

(b) Decommissioning showers (receive update and agree further actions)

Fred was still intending to follow up with Barry Singleton. It was noted that the lowest-cost option would be to drain down the system and disconnect the water supply. It was agreed that opportunities should be explored to include this work within any future funding applications for wider pavilion improvements.

(c) Gas leak (to note actions taken).

The Clerk reported that Calor had visited. Although they didn't detect gas, a minor loss of pressure had been detected in the building and they had disconnected the supply to be on the safe side. An engineer would need to investigate and then reconnect the gas.

6. Bookings & Usage:

(a) Update on pavilion bookings (sports clubs, private hire):

It was noted that Wellesbourne Cricket Club had pulled out of the arrangement because they had difficulties with the roller.

Only a small number of bookings were coming up over the summer.

(b) Advertising in the Ilmington Directory:

It was RESOLVED to take a half page at cost of £55 in the Ilmington Directory and also in the Six Parishes Magazine assuming it was a similar price.

(c) Feedback from sports users group meeting on 11 May 2026.

Matters discussed had included improving coordination of the various calendars and the provision of Wi-Fi for the village show. It was noted that some events were not still appearing on the calendar. To address this, a communication would be sent to all regular users reminding them that all bookings must be made through the Clerk, and to check the building before leaving and report any concerns promptly.

(a) Written agreements with Clubs (Bowls, Football, Cricket).

Discussion was deferred.

7. General maintenance:

(b) Internal condition (cleaning and routine upkeep)

Sue Baker Pest Control had been out to provide advice on mice and put down traps. Molson Coors were currently removing their equipment from the cellar; the chiller engineer had been unwell but was rebooked to attend on Friday 3 July.

It was agreed to ask Jane whether she was willing to do additional cleaning.

It was also noted that one of the toilets in the ladies changing was blocked; and the external ladies loo needed a new 5 lever lock on the external door.

(c) Consider new worktop over fridges.

It was RESOLVED to proceed with the purchase of kitchen worktop from B&Q, estimated about £60 plus delivery, and use the services of the handyman previously identified.

8. Security and access:

(a) Car park height barrier (adjustment, protocol for access).

It was agreed to close the barrier on leaving the meeting.

(b) Agree new key safe code.

The new code was agreed; the Clerk to notify members when it has been changed.

9. Items for next meeting: (no discussion under this item).

To be added: Pitch maintenance, clearing ditch, steam roller at Show, drainage.

10. Next Meeting

Friday 24 July 2026, 10am at Ilmington Pavilion.

There being no further business, the meeting closed at 11:45pm.

Signature of Committee Chair on approval of the minutes: _____