

Ilmington Parish Council

To: Cllrs Karen Peachey, Chris Plyming, Lara Lowe, Malcolm Lowe, and Martin Underwood.

AGENDA FOR THE ANNUAL MEETING OF ILMINGTON PARISH COUNCIL ON **28 May 2026**, 7:30PM

You are hereby summoned to attend this meeting of the above named council,
to be held at Ilmington Community Shop, Grump Street, Ilmington, Shipston CV36 4LE.

Dated this day, 21 May 2026

Pauline Rigby

Pauline Rigby, Clerk to the Council

The business to be transacted at the meeting is as follows:

1. **Election of Chairman:** To hold office until the next annual meeting of the council.
2. **Appointment of Vice Chairman.**
3. Apologies for Absence.
4. Declaration of Interests.
5. County and District Council Reports
6. **Public Forum:** *Members of the public are invited to address Council on any relevant matter for max. 3 minutes per person. 15 minutes in total is allocated to this item.*
7. **Confirmation of Minutes**
To confirm and sign the minutes of the meeting held on 30 April 2026.
8. **Committee minutes**
To receive minutes from the Recreation Ground Committee Meeting on 24 April.
Annual Meeting motions in accordance with standing order 5j.
9. Review and adoption of standing orders.
10. Review and adoption of new model financial regulations;
11. Review of delegation arrangements – and to consider creating a committee with delegated powers to manage the Pavilion and Playing Fields.
12. Review of representation on or work with external bodies and arrangements for reporting back.
13. Review of inventory of land and other assets ([asset register](#)).
14. Confirmation of arrangements for insurance cover in respect of all insurable risks. Council is in year two of a three-year agreement with renewal quote of £1,927.16.
15. Review of the Council's and/or staff subscriptions to other bodies i.e. [Warks ALC](#).
16. Review of the Council's [complaints procedure](#);
17. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.
18. Review of the Council's [policy for dealing with the press/media](#);
19. Review of the Council's [employment policies and procedures](#);
20. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Other business to be transacted:

21. Planning Applications:

21.1 To report planning decisions at variance with the views of the Council.

To consider council's response to the following planning applications.

21.2 [26/01129/TREE](#): Blossom Fields Ilmington Shipston-on-Stour CV36 4JQ - T1- Willow-Fell G1- -Group of 8 trees (mix of Cherry, Field Maple) - Reduce by 3-4m
Deadline: 29 May 2026

21.3 [26/01190/FUL](#): Blossom Fields, Ilmington, Shipston-on-Stour, CV36 4JQ - Change of use of land from agricultural to residential garden use (retrospective).
Deadline: 08 Jun 2026

21.4 [26/01208/TREE](#): Ravens Croft Grump Street Ilmington Shipston-on-Stour CV36 4LE - T1 - larch - 80% dieback, fell. *Deadline 11 June 2026.*

21.5 Any applications received since publication of the agenda.

22. Mabels Farm Advisory Group

To receive an update from the group, and note that the developer is intending to hold a public consultation in Ilmington Village Hall on Tues 3rd June from 4pm to 7pm.

23. Ilmington Playing Fields / Pavilion:

To report actions taken in response to a water leak on the playing fields.

24. Annual Governance & Accountability Return 2025-26

24.1 To receive the Annual Internal Audit Report.

24.2 To approve for signing the Annual Governance Statement.

24.3 To approve for signing the Annual Accounting Statement.

24.4 To confirm the period for the exercise of public rights from 3 June to 14 July.

25. Finance & Admin:

25.1 To approve the bank reconciliation to 30 April 2025.

25.2 To receive the budget monitoring report.

25.3 To approve payments as per the schedule below.

26. Future Agenda Items (for information only)

27. Next Meeting: Thurs 25 June 2026, 7:30pm in Ilmington Community Shop Café.

Payments list

Date	Payee	In respect of	Amount
14-Apr	Calor Gas *	Standing charge	£ 17.99
28-Apr	Clear Insurance	Insurance renewal	£ 1,927.16
01-May	Ilmington Village Hall *	Hall hire	£ 36.00
05-May	Lloyds Corporate Card ‡	Account fee	£ 3.00
05-May	Octopus Energy ‡	Electricity charges	£ 56.98
07-May	Simon Healey	Mowing, cut 4	£ 475.20
09-May	Jane Wileman *	Cleaning April	£ 87.47
13-May	Simon Healey	Mowing, cut 5	£ 475.20
15-May	Asda Mobile ‡	SIM only bundle	£ 5.00
18-May	Direct365 ‡	Washroom supplies	£ 48.44
18-May	Helen Dubois	Internal audit	£ 340.00
31-May	Staff costs	May payroll	£ 934.41
31-May	Unity Trust Bank	Service charge	£ 7.00
		TOTAL	£ 4,413.85

* Already paid ‡ Paid by card.

Copies of appendices, agendas and minutes of previous meetings are available by contacting the Clerk on clerk@ilmington-pc.gov.uk or 01451 885189 or download from www.ilmington-pc.gov.uk.