

Ilmington Parish Council

MINUTES OF THE MEETING OF THE RECREATION GROUND COMMITTEE held in Ilmington Pavilion on 24 April 2026 at 10:00am

Present: Cllrs Lara Lowe (Committee Chair), Karen Peachey, Martin Underwood and non-councillor members Richard Law and Sheila Lowe.

In attendance: Pauline Rigby (Clerk) and Fred Edmunds (Playing Field rep)

1. Apologies for Absence

Apologies from Cllr Martin Underwood and Chris Tombs.
Richard Law sent notice he would be delayed.

2. Declarations of Interest

No interests were declared.

3. Confirmation of minutes

It was RESOLVED that the minutes 6 March 2026 be confirmed for signing.

4. Finance: Review Of Income & Expenditure.

No update was available pending completion of end of year accounts.

5. Health & Safety Compliance:

(a) Fire safety (kitchen fire exit door)

It was suggested moving the door frame inwards, or having a shorter door. An additional quote had been received, but it was not clear whether it included repositioning the guttering. The Clerk would seek further details from Prior Products and Karen would ask for a written specification from Jim Groves.

Richard Law arrived at this point.

(b) Decommissioning showers (receive update and agree further actions)

The Clerk reported that Rheams had visited then requested to remove the hot water cylinders. Rich would speak to the plumber used by the football club. Fred would spoke with Barry Singleton who originally fitted the system to see what he recommended.

(c) Other matters

Concern was raised regarding a possible gas leak.

6. Bookings & Usage:

(a) Update on pavilion bookings (sports clubs, private hire):

It was noted that Tempo Trail Races and a wedding booking are coming up. The Clerk was asked to mention to Tempo that the seating had recently been cleaned in advance of the wedding. Also, to ask Jane Wileman to clean the kitchen before the wedding and if she isn't available then try to find a commercial cleaner.

(b) Update on playing field calendar:

Following a discussion of who had access to the current calendar, it was agreed to create a new playing field calendar. The website was updated to remove old links.

(c) Confirm arrangements for sports users group meeting on 11 May 2026.

As save the date email had been sent and invitation would follow shortly. The purpose of the meeting is to get clubs to discuss working together, understand how the Pavilion is being managed today, and provide an opportunity for users to raise concerns and discuss their future plans. The purpose is not to discuss fees.

7. General maintenance:

(a) Internal condition (cleaning and routine upkeep)

As previously discussed under item 6, it was agreed to contact Jane initially.

It was noted that Welford on Avon Parish Council had built a new sports pavilion.

(b) Consider new worktop over fridges.

The Clerk had got a quote from a handyman to install the worktop. A 2m length was needed, Karen would look at BuildBase.

8. Security and access:

(a) Car park height barrier (protocol for access).

The Clerk reported that opening the barrier was difficult as the swing arm had dropped. Rich offered to adjust the eyebolts/hinges.

Concern was raised about how to access the site if an ambulance is called. Rich reported that all football coaches all have the code.

(b) Agree new key safe code.

The new code was agreed; the Clerk to notify members when it has been changed.

9. Items for next meeting: (no discussion under this item).

No new items to add.

10. Next Meeting

Friday 22 May 2026, 10am at Ilmington Pavilion.

There being no further business, the meeting closed at 12:00pm.

Signature of Committee Chair on approval of the minutes: _____