

Ilmington Parish Council

Pavilion Committee

To: Committee Members:, Cllr Lara Lowe (Committee Chair), Cllr Karen Peachey
Cllr Martin Underwood, Chris Tombs, and Sheila Lowe.

You are hereby summoned to attend a meeting of the above committee.

Date: Friday 23 January 2026

Time: 10:00 am

Venue: Ilmington Pavilion

Members of the public and press are also welcome to attend.

Dated this day 19 January 2026.

Pauline Rigby

Pauline Rigby, Clerk to the Council

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Confirmation of minutes of the previous meeting on 5th December 2025.
4. Finance: Review of income and expenditure.
5. Health and safety compliance:
 - (a) Fire safety (kitchen fire exit door)
 - (b) Gas safety (annual boiler service)
6. Bookings and usage:
 - (a) Recent bookings and any issues arising (sports clubs, private hire).
 - (b) Use by events
7. General maintenance:
 - (a) To confirm disposal of metal cupboard to Ilmington Village Hall.
 - (b) Internal condition (cleaning, general housekeeping)
 - (c) Quote(s) to repair the broken rodding point cover.
 - (d) Gas isolation valve being turned off.
8. Security and access:
 - (a) Confirming keyholders and next steps
 - (b) Agree new key safe code
9. Master Plan for Pavilion Refurbishment (initial discussion)
10. Date of next meeting