

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL held in Ilmington Community Shop on 18 December 2025 at 7:30pm

Present: Cllrs Karen Peachey (Chairman), Malcolm Lowe, Martin Underwood

In attendance: Pauline Rigby (Clerk) and District Councillor Paul Harrison

1. Apologies for Absence

Apologies received from Cllrs Lara Lowe and Chris Plyming.

2. Declarations of Interest

No interests were declared.

3. County and District Council Reports

County Cllr David Curtis had sent his apologies.

The Chairman welcomed the newly elected ward councillor. Cllr Paul Harrison briefly outlined his role as representing all residents of the ward, regardless of how they had voted, and as a conduit for raising local matters and feeding back information. Cllr Harrison had provided a written report and was happy to take any questions.

4. Public Forum

There were no members of the public present.

5. Confirmation of Minutes

It was RESOLVED that the minutes of the meeting on 27 November 2025 be confirmed as an accurate record and they were duly signed.

6. Committee Minutes

To receive the minutes of the Pavilion Committee meeting on 5th December 2025.

Committee minutes would be circulated after the meeting.

7. Planning Applications: To agree responses to planning applications.

7.1 To report planning decisions at variance with the views of the Council.
None to report.

7.2 25/02898/TREE: Wharf Farm House Middle Street Ilmington Shipston-on-Stour CV36 4LS - T1, T2, T3, T4, T5, T6 limes - Pollard back to the knuckle [...]T41 Prunus padus - Crown thin by approximately 20%.

Cllr Peachey had visited the site and reported on her findings. Amalancia, suggest coppicing ash and letting amalancia grow. Prunus padus x2 bulky trees, one shading neighbour, advice is to leave

Comment: NO OBJECTION

7.3 25/02885/FUL and 25/02886/LBC: Compton Scorpion Farm, Compton Scorpion, Ilmington, Shipston-on-Stour CV36 4PJ - Structural repairs and partial re-building of a Grade II listed barn (part retrospective).

Comment: The Parish Council is of the view that this barn must be repaired. We defer to the view of the Conservation Officer as to what is the most appropriate form of repair and that any works must be consistent with Ilmington Neighbourhood Plan.

7.4 25/03035/TREE: Old Fox House Foxcote Hill Ilmington Shipston-on-Stour CV36
4LD - T1 conifer - Fell leaning stem back to boundary wall only.

Comment: NO OBJECTION.

8. Mabels Farm Working Group

To note the January 2026 meeting with WPGD to introduce its development partner.

This was duly noted. Thanks were offered to Ward Cllr Harrison for expediting the request for a joint meeting with the Council, the local planning authority and developer.

9. Mobile Mast

To consider whether council-owned land by Mickleton Road (the Playing Fields) should be included by Atlas Telecom as a potential site for a mobile phone mast.

It was RESOLVED that the site should be included as a potential site.

10. Ilmington Playing Fields

10.1 To consider an event application for the Tempo Trail Races in May 2026.

The application had been circulated. Members felt that further information was required. It was noted that the use of overflow parking and the customary road closure had not been indicated on the application, and a plan of the event had not been provided. Clarification is needed on where participants will park, whether camping will be used and on which night, and confirmation that the start and finish areas of the race will not encroach on the sports pitches.

The organisers should be reminded that fees per runner have increased to £1 from April 2026 and that, although their website still refers to camping, showers will not be available. As the pavilion would be occupied for the whole day, hire of the pavilion would also be required for this event.

10.2 To discuss how sports club bookings for the Playing Field and Pavilion can be managed together. (Noting the constitution of the Playing Field Committee).

It was noted that the constitution does not cover booking the playing field, and that the document, drawn up in 2006, references the defunct Sports & Social Club.

As the committee is not functioning as intended, it was proposed that alternative governance arrangements be explored. Suggestions included reviewing and updating the Playing Field Committee constitution; bringing the facility back under council control and inviting representatives from the relevant sports clubs to participate in a council-led Committee, or issuing clubs with licences incorporating maintenance responsibilities. Another option discussed was amending the Pavilion Committee's terms of reference to cover the whole of the grounds, with a view to encouraging wider participation. This could reasonably extend to the management of the pond and orchard, and could include members of the local wildlife group.

It was RESOLVED to notify all sports clubs and known users of the playing field that they must book all their use through the Clerk to the Council.

The Clerk was asked to draw up a revised terms of reference for a committee responsible for the playing fields as well as the pavilion.

10.3 To agree proposed planting locations and approve a full application to the 'Free Trees for Town & Parish Councils' scheme.

It was RESOLVED to submit an application for four trees. Cllr Underwood would draft the application for the Clerk to submit.

11. Grace's Playground

To consider the routine playground inspection report and agree actions arising.

It was noted that the additional topsoil was still to be moved.

12. Finance & Admin

12.1 To note income received of £330 from Ilmington Show. This was noted.

12.2 To approve the bank reconciliation to 30 November 2025.

It was RESOLVED that that bank reconciliation be approved.

12.3 To receive the budget monitoring report for the year to date.

It was RESOLVED that The approved.

12.4 To approve payments as per the schedule.

The Clerk requested an invoice of £35 for key cutting be added to the payments list.

It was RESOLVED that the payments list as amended be approved.

Date	Payee	In respect of	Amount
28-Nov	AR Lewis Tree Care *	Tree works	£ 816.00
30-Nov	Jane Wileman *	Cleaning	£ 80.00
10-Dec	Microsoft (Clerk)	Business Standard (no Teams)	£ 102.24
10-Dec	Waterplus *	Water charges	£ 166.57
12-Dec	Bourton LandRover (Clerk)	Key cutting	£ 35.00
14-Dec	Asda Mobile (Clerk)	SIM only bundle	£ 5.00
31-Dec	Staff costs	December payroll	£ 934.41
31-Dec	Unity Trust Bank	Account fee	£ 6.00

* Already paid ‡ Paid with card

TOTAL £ 2145.22

13. Equality, Diversity & Inclusion Policy

To adopt an equality, diversion and inclusion policy.

It was RESOLVED that the policy be adopted.

14. Grant Applications

14.1 To discuss potential projects and scope of a possible application to Stratford on Avon District Council Community Grant Scheme 2025.

Members considered the grant scheme was impractical, having been advertised in November with an expectation that three quotations or a full tender process would be completed by January/February, before confirmation of funding had been secured. This concern should be fed back.

It was RESOLVED that the Council would not apply to this scheme, as the project cannot be sufficiently developed in time. Instead, the council intended to prepare the project and specification so it is ready to apply to future funding opportunities.

14.2 To consider making an application to the Ilmington Village Shop Grant scheme.

It was RESOLVED to apply for a trolley carrying 200m of hose pipe, chain and anchor, noting that the project would support biodiversity at the playing field.

15. Budget and Precept 2026-27

15.1 To approve the budget for 2026-27, and

The proposed budget showed total income of £51,713 and expenditure of £60,711 with £8,998 of CIL funds released from earmarked reserves to balance the budget.

It was RESOLVED that the budget be approved.

15.2 Based on the agreed budget, to record the precept requirement.

It was RESOLVED that the precept requirement for 2026-27 was £46,467.

16. Correspondence: To receive and consider response:

16.1 The Online View – Stratford District Council’s resident newsletter.

The Clerk was asked to send details to the Ilmington 20:20 Circulation.

17. Member Reports (for information only):

Cllr Peachey reported that she had attended WALC Chair’s meeting. The main takeaway was that they recommend councils create and budget annually towards a five-year plan.

18. Future Agenda Items

To receive information about future items of business (for information only).

Already noted: C48 Stratford Road.

To be added: Terms of Reference for Pavilion Committee, street furniture (benches, no parking signs, sign for Grace’s Playground), nudge bar.

19. Next Meeting

Provisionally agreed as Thurs 22 January 2026, 7:30pm, subject to confirmation on Chair’s and Clerk’s availability. Venue: Ilmington Community Shop Café.

There being no further business, the meeting closed at 9:10pm.

Signature of Chairman on approval of the minutes: _____