

Ilmington Parish Council

Pavilion Committee

To: Committee Members:, Cllr Lara Lowe (Committee Chair), Cllr Karen Peachey
Cllr Martin Underwood, Chris Tombs, and Sheila Lowe.

You are hereby summoned to attend a meeting of the above committee.

Date: Friday 10 October 2025

Time: 11:00 am

Venue: Ilmington Pavilion

Members of the public and press are also welcome to attend.

Dated this day 6th October 2025.

Pauline Rigby

Pauline Rigby, Clerk to the Council

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Confirmation of minutes of the previous meeting
4. Finance: Review of income and expenditure.
5. Health and safety compliance:
 - (a) Fire safety (adopt a fire safety policy, kitchen door, general update)
 - (b) Legionella control (update on actions)
 - (c) Electrical safety (results of fixed wiring test, consider further work)
6. Bookings and usage:
 - (a) Recent bookings and any issues arising (sports clubs, private hire).
 - (b) Club premises licence (not transferrable)
 - (c) Use by events (Tempo parking on 16 October).
7. General maintenance:
 - (a) Internal condition, cleaning and routine upkeep.
 - (b) Grounds and exterior, e.g. gutters, drains.
 - (c) Broadband/Wi-Fi issue.
8. Security and access:
 - (a) Agree new key safe code
 - (b) New front door lock / smart locking.
9. Items for future meetings
10. Date of next meeting