

## Pavilion Committee

To: Committee Members: Cllrs Karen Peachey, Lara Lowe, Martin Underwood.  
You are hereby summoned to attend a meeting of the above committee.

**Date:** Friday 1<sup>st</sup> August

**Time:** 10am

**Venue:** Ilmington Pavilion

Members of the public and press are also welcome to attend.

Dated this day 28 July 2025.

*Pauline Rigby*

Pauline Rigby, Clerk to the Council

## AGENDA

1. Election of committee chair
2. Apologies for absence
3. Declarations of interest
4. Co-option of new committee members
5. Finance: Review of current income and expenditure.
6. Health and safety compliance:
  - (a) Fire safety update (actions arising from risk assessment)
  - (b) Legionella control (actions arising from risk assessment)
  - (c) Electrical safety (quotations for EICR, PAT and remedial work)
7. General maintenance:
  - (a) Internal condition, cleaning and routine upkeep.
  - (b) Grounds and exterior (e.g. gutters, fencing, drains).
8. Bookings and usage:
  - (a) Recent and upcoming bookings (sports clubs, events, private hire).
  - (b) Issues arising and feedback from users
  - (c) Club premises licence.
9. Security and access:
  - (a) Update on changing locks and keyholders,
  - (b) Access arrangements.
10. Utilities: Update on energy usage, water, broadband.
11. Items for future meetings
12. Date of next meeting