

Ilmington Parish Council

To: Cllrs Karen Peachey, Chris Plyming, Lara Lowe, Malcolm Lowe, and Martin Underwood.

AGENDA FOR THE ORDINARY MEETING OF ILMINGTON PARISH COUNCIL ON **26 SEPTEMBER 2024**, 7:30PM

You are hereby summoned to attend this meeting of the above named council,
to be held at Ilmington Community Shop, Grump Street, Ilmington, Shipston CV36 4LE.

Dated this day, 20 September 2024

Pauline Rigby

Pauline Rigby, Clerk to the Council

The business to be transacted at the meeting is as follows:

1. Apologies for Absence
2. Declaration of Interests
Members are reminded to check that their entry in the register of interests is up to date.
3. County and District Council Reports
4. **Public Forum:** *Members of the public are invited to address Council on any relevant matter for max. 3 minutes per person. 15 minutes in total is allocated to this item.*
5. **Confirmation of Minutes**
To confirm and sign the minutes of the meeting held on 29 August 2024.
6. **Planning Applications:**
To agree comments on planning applications, if any.
(none had been notified at the time of publishing the agenda).
7. **Footpath Maintenance**
To discuss footpath maintenance and agree to publish an article to raise awareness of landowner responsibilities and the role of the Cotswold Voluntary Wardens.
8. **Assets of Community Value**
To receive information about [assets of community value](#) and consider creating a shortlist of local assets that may benefit from this protection.
9. **Grace's Playground**
To receive routine inspection reports and consider any actions arising.
10. **Playing Fields:**
 - 10.1 To consider quotations for fencing the dog exercise /overflow parking area.
 - 10.2 To consider quotations for the height barrier.
 - 10.3 To consider draft application form for events on the playing field.
 - 10.4 To consider Wildlife Group's draft proposal for the pond area.
 - 10.5 To review title deeds of the site and consider any actions arising.
11. **Ilmington Pavilion**
 - 11.1 To confirm instruction to JNP Painting to replace the slide bolts with indicator bolts at a cost of £40 and purchase of 3x indicator bolts at cost of £117.25 ex VAT.
 - 11.2 To consider purchasing soap dispensers for external toilets.
 - 11.3 To consider quotation to replace broken window unit, if available.

12. Tree Management

12.1 To confirm that Alex Lewis Tree Care was instructed to carry out the tree works.

12.2 To discuss and agree tree planting at Grace's Playground using CIL Project grant.

13. Ilmington Community Micro Wood:

To report that Warwickshire CC is unable to proceed with the Micro Wood (Minute 8 of 28 March 2024 refers), and consider if there are any alternative sites.

14. Wildflower Areas

14.1 To consider quotations for cutting and collecting the wildflower area(s).

14.2 To note that WWT plans to seed new wildflower areas on 28 November.

14.3 To consider how to evaluate and learn from the wildflower initiative.

15. Conclusion of Audit 2023-24.

15.1 To note that the Notice Of Conclusion Of Audit has been published.

15.2 To receive and consider the external auditor's report.

16. Finance & Admin:

16.1 To note income received of £15,625 (second half of precept).

16.2 To approve the bank reconciliation to 31 August 2024.

16.3 To receive the budget monitoring report.

16.4 To approve payments as per the schedule below.

16.5 To review and update bank signatories.

16.6 To note that Unity Trust Bank will start charging the account fee monthly.

16.7 To approve a business charge card for online purchases.

17. Member Reports

Report(s) by any members who attended any meeting or event on behalf of Council.

18. Correspondence: To receive and consider any actions arising:

18.1 Gypsy and Traveller Training session for parish councils on Weds 27 November.

18.2 Stratford District Council Planning Training Session on Tues 22 October.

18.3 Chairman and Clerk invitation to meet with the Monitoring Officer.

18.4 Ellen Badger Hospital, Shipston – Removal of Beds – Public Consultation.

19. Future Agenda Items

To receive information about future items of business (for information only).

20. Next Meeting

Scheduled for Thursday 31 October, 7:30pm in Ilmington Community Shop Café.

Payments list

Date	Payee	In respect of	Amount
03-Sep	Moore	Limited assurance review	£ 378.00
05-Sep	K Peachey	Cleaning supplies	£ 14.84
09-Sep	TradeFit *	Door indicator bolts	£ 140.70
10-Sep	Waterplus*	Water charges	£ 59.41
16-Sep	JNP Painting	Painting external toilets	£ 450.00
16-Sep	JNP Painting	Fitting new locks	£ 40.00
30-Sep	Unity Trust Bank	Account fee	£ 18.00
30-Sep	Staff costs	Payroll September	£ 595.03

* Already paid

TOTAL £ 1,695.98

Copies of appendices, agendas and minutes of previous meetings are available by contacting the Clerk on clerk@ilmington-pc.gov.uk or 01451 885189 or download from www.ilmington-pc.gov.uk.