

Ilmington Parish Council

To: Cllrs Karen Peachey, Chris Plyming, Lara Lowe, Malcolm Lowe, and Martin Underwood.

AGENDA FOR THE ORDINARY MEETING OF ILMINGTON PARISH COUNCIL ON 7 DECEMBER 2023, 7:30PM

You are hereby summoned to attend this meeting of the above named council,
to be held at Ilmington Community Shop, Grump Street, Ilmington, Shipston CV36 4LE.

Dated this day, 1 December 2023

Pauline Rigby

Pauline Rigby, Clerk to the Council

The business to be transacted at the meeting is as follows:

- 1. Apologies for Absence**
- 2. Declaration of Interests**
- 3. County and District Council Reports**
- 4. Public Forum:** *Members of the public are invited to address Council on any relevant matter for max. 3 minutes per person. 15 minutes in total is allocated to this item.*
- 5. Confirmation of Minutes**

To confirm and sign the minutes of the meeting held on 2 November 2023.

6. Planning & Highways

6.1 To note planning decisions at variance with the views of the parish council.

To consider responses to the planning applications as follows:

- 6.2 [23/03122/TREE](#): Crab Mill Grump Street Ilmington Warwickshire CV36 4LE -T1 Holm oak - Crown lift over the road on the northwest side to 3.5 metres. Localised lateral reduction of 2 metres on northwest side over the roadside, reducing end-weight of elongated branches.
- 6.3 [23/03124/TREE](#): Ravens Croft Grump Street Ilmington Warwickshire CV36 4LE - T1 willow - Fell. -T2 silver birch - Fell. -T3 beech - Crown lift to 2.5 metres from ground level, due to low branches. *Consultation expiry 13 Dec.*
- 6.4 Applications notified since publication of the agenda, if any.
- 6.5 To receive email from Warks Property Development Group regarding proposals for Mabels Farm development and consider actions arising.

7. Ilmington Playground

- 7.1 To note the insurance settlement and ratify the decision to order slide repairs.
- 7.2 To receive the ROSPA annual playground inspection and consider actions arising.
- 7.3 To receive routine inspection reports and consider any further actions arising.
- 7.4 To consider request to remove rubber tiles from the swing area.
- 7.5 To consider quotations for new playground equipment.
- 7.6 To approve design of 'no dogs' signs.

8. Tree Planting

- 8.1 To consider tree planting proposal for the playground
- 8.2 To consider tree planting bid under the Coronation Micro Woods scheme.

9. Ilmington Pavilion

9.1 To consider maintenance work required and actions arising including:

- (a) quotations to repair meter cupboard,
- (b) urgent electrical work (c), loft insulation, and (d) ceiling repair in gents toilet.
- (e) water bills and (f) lagging of pipes in ladies toilet.

9.2 To receive response from Ilmington Pavilion Association regarding new management agreement and consider the next steps.

10. Mowing Contract

To approve the mowing specification and procurement process for next season.

11. Finance & Admin

11.1 To note income of £1,924.97 for insurance claim and £500 from Ilmington Show.

11.2 To approve the bank reconciliation to 30 November 2023.

11.3 To receive the budget monitoring report for the year to date.

11.4 To approve payments as per the schedule below.

Date		In respect of	Amount
25-Oct	Idverde *	Mowing final payment	£ 351.00
21-Nov	Playdale	Deposit invoice	£ 2,188.64
02-Nov	Ilmington Village Hall *	Hall hire by Sewage Group	£ 59.50
07-Nov	Playsafety Limited *	Annual playground inspection	£ 152.40
16-Nov	Water Plus *	Water rates	£ 244.51
30-Nov	Orchard Hire & Sales	Heras fencing	£ 38.01
30-Nov	Staff costs *	November payroll and backpay	£ 760.94
* = already paid			
TOTAL			£ 3,795.00

12. Annual Meeting Items

To review and re-adopt the [Memorial Benches and Trees Policy](#).

13. Internal Audit

13.1 To consider recommendations from the internal audit report 2023-24.

13.2 To consider setting up councillor email accounts.

13.3 To appoint an internal auditor for the year ending 31 March 2024.

14. Member Reports

Report(s) by any members who attended any meeting or event on behalf of Council.

15. Correspondence

15.1 Enquiry about potential locations for electric vehicle charging stations.

15.2 Grant request from Ilmington Water Testing Group for £200 for water testing kit.

16. Future Agenda Items

To receive information about future items of business (for information only).

17. Closed Session

17.1 To exclude press and public in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 owing to the confidential nature of business.

17.2 To consider recommendations arising from Clerk's annual appraisal:

- (a) salary scale (b) pension and (c) working hours.

18. Next Meeting

Thursday 25 January, 7:30pm in Ilmington Community Shop Café.