

# Ilmington Parish Council

To: Councillors Davies, Peachey, Plyming and Underwood.

## AGENDA FOR THE ORDINARY MEETING OF ILMINGTON PARISH COUNCIL ON THURSDAY 20 APRIL 2023, 7:30PM

You are hereby summoned to attend this meeting of the above named council,  
to be held at Ilmington Community Shop, Grump Street, Ilmington, Shipston CV36 4LE.

Dated this day, 14 April 2023

*Pauline Rigby*

Pauline Rigby, Clerk to the Council

The business to be transacted at the meeting is as follows:

- 1. Apologies for Absence**
- 2. Declaration of Interests**
- 3. County and District Council Reports**
- 4. Public Forum:** *Members of the public are invited to address Council on any relevant matter for max. 3 minutes per person. 15 minutes in total is allocated to this item.*
- 5. Confirmation of Minutes**

To confirm and sign the minutes of the meeting held on 30 March 2023.
- 6. Planning & Highways**
  - 6.1 To note planning decisions at variance with the views of the parish council, if any.
  - 6.2 To agree comments on planning application:

DISC/00113/23: The Downs House, Nebsworth Lane, Ilmington, Warwickshire CV36 4JF. Discharge of Condition 6 Materials of permission [22/02554/FUL](#).
- 7. Ilmington Playground**
  - 7.1 To receive inspection reports and agree any actions arising.
  - 7.2 To approve expenditure on repairs under warrantee.
  - 7.3 To agree next steps on playground tender.
  - 7.4 Consultation with the school children.
- 8. Ilmington Playing Fields & Pavilion**
  - 8.1 To note that the handyman has cleared the pavilion roof gullies and consider quotations for fixing the ceiling in men's external toilet, if available.
- 9. Finance**
  - 9.1 To approve bank reconciliation to 31 March 2023.
  - 9.2 To approve the annual accounts for the year 2022-23.
  - 9.3 To review and approve earmarked reserves at the financial year end.
  - 9.4 To approve the annual VAT126 return.
  - 9.5 To approve payments as per the schedule appended.
- 10. Insurance**
  - 10.1 To review and approve the inventory of land and other assets (asset register);
  - 10.2 To confirm arrangements for insurance cover in respect of all insurable risks.

## 11. Internal Audit

To receive the internal auditor report and consider any recommendations arising.

## 12. Annual Governance and Accountability Return

12.1 To receive the Annual Internal Audit Report for 2022-23.

12.2 To approve for signing the Annual Governance Statement for 2022-23.

12.3 To approve for signing the Accounting Statement for 2022-23.

12.4 To approve the period for the exercise of public rights.

## 13. Notice of Uncontested Election

13.1 To receive the notice of uncontested election for 4 May 2023.

13.2 To note that as only two councillors have been elected the council will be unable to function after 9 May and agree actions to recruit new councillors.

13.3 To approve delegation to the Clerk to make all decisions and carry out any actions and payments to ensure the safe, legal and appropriate operation of the council until such time as a quorum of elected members is in place. This would include: instruction of payments, submission of responses to planning applications, general maintenance of council land and property, and projects already underway up to a maximum expenditure of £5,000. This delegation will expressly exclude new projects and any matters reserved by legislation for full council.

## 14. Member Reports

Report(s) by any members who attended any meeting or event on behalf of Council.

## 15. Correspondence

15.1 Letter from Treasurer of Ilmington Charities

15.2 Feedback on creation of Ilmington Sewage Working Group.

16. **Staff Matters:** To consider overtime request arising from playground/extra meetings.

## 17. Future Agenda Items

To receive information about future items of business.

Already noted: health and safety, employment policies, pavilion agreement, events on council land, accounting software, pond improvements, dog exercise area signage, permanent playground signage.

## 18. Date of Next Meeting

To be confirmed

## Payment schedule

Date	Payee	In respect of	Amount	Authority
05-Mar	John Baker *	Handyman	£ 60.00	LG(MP)A 1976 s19
31-Mar	Orchard Hire & Sales *	Fencing hire	£ 26.48	LG(MP)A 1976 s19
04-Apr	Ilmington Village Hall	Room hire for APM	£ 30.00	LGA 1972 s111
08-Apr	Jane Olds	Internal audit	£ 200.00	AAR 2015 s5
11-Apr	WALC	Annual membership	£ 306.00	LGA 1972 s143
17-Apr	WaterPlus *	Water charges *	£ 50.46	LG(MP)A 1976 s19
20-Apr	Pauline Rigby	Clerk expenses	£ 20.70	LGA 1972 s112
30-Apr	Staff costs	April payroll	£ 483.60	LGA 1972 s112

\* = already paid

TOTAL £ 1,177.24

Copies of appendices, agendas and minutes of previous meetings are available by contacting the Clerk on [clerk@ilmington-pc.gov.uk](mailto:clerk@ilmington-pc.gov.uk) or 01451 885189 or download from [www.ilmington-pc.gov.uk](http://www.ilmington-pc.gov.uk).