

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 28 JUNE 2018

Present: (Councillors) Davies, Hawkins, Osborne, Peachy and Sherwood

In Attendance: S Furniss, Clerk and 2 members of the public.

1	Apologies None received
2	Declaration of Disclosure Pecuniary Interest
3	Warwickshire County Council / Stratford District Council update This item was not covered. Cllr Brain sent his apologies.
4	To Confirm Minutes It was resolved that the minutes of the Annual Meeting held on 31 May 2018 be accepted as a true record.
5	Public Forum A representative of Ilmington Show Committee informed the Council of a change from the usual parking arrangements for the show, to a field off Back Street, and these were noted by the Council. There was discussion regarding the best approach to managing traffic flow on Back Street for that afternoon and the view of Warwickshire County Council will be sought to the proposal that the north part of Back St up to the school be made "No Parking" for that period.
6	<p>Planning Matters</p> <p>APPLICATIONS</p> <p>18/00676/FUL: Demolition of existing dwelling and construction of 2 pairs of 3-bed semi-detached dwelling at Nellands Cottage , Featherbed Lane, Ilmington, CV36 4NE. Any further observations you wish to make on the amendment please write to me by: 20 June 2018 A revised application in respect of this application has been submitted to address WCC Highways comments and in no way affects the Council's objection.</p> <p>17/00133/FUL: Retrospective change of use of land to domestic garden curtilage at Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ The detached garage (previously part of the proposed development) has been removed from the application following concerns raised over the impact on the setting of the adjacent listed building. The change of use of the field remains as the application proposal. PLEASE NOTE REPLAY DATE CORRECTED TO 25th JUNE 2018. A 'no representation' had been submitted in respect of this application.</p> <p>18/01557/FUL Erection of car port (resubmission of 17/03704/FUL) at Orchard Barn, Front Street, Ilmington, Shipston-on-Stour CV36 4LN Comments due by: 21 June 2018. A 'no objection' has been submitted with comment to request that, if permission granted, it be on the condition that the car port cannot be converted for other use at a future time.</p> <p>18/01607/TREE T1 - rabinia – Fell at Long Barn , Back Street, Ilmington, CV36 4LJ Comments due by: 25 June 2018. A 'no representation' had been submitted in respect of this application.</p> <p>DECISIONS</p> <p>18/01149/FUL Rear extension to include internal reconfiguration (amendment to application 17/03588/FUL) Frog Cottage, 1 Front Street, Ilmington, Shipston-on-Stour CV36 4QP Granted</p> <p>NOTICE OF PERMITTED DEVELOPMENT</p> <p>18/00861/LDP Rose Cottage, Frog Lane, CV36 4LQ: Issued</p> <p>PENDING DECISION</p>

Signed as a true record..... Cllr G Osborne 26 July 2018

	<ul style="list-style-type: none"> • 18/00026/TREE Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church, Ilmington Comments due by: 2 February 2018. • 18/00676/FUL Demolition of existing dwelling and construction of 2 pairs of 3-bed semi-detached dwellings At Nellands Cottage , Featherbed Lane, Ilmington, CV36 4NE Comments due by: 26 April 2018. • 18/00735/TREE Proposed TI: Magnolia: Reduce height from 6.5m to 5m.Crown reduction to 5.5m. - T2:Twisted Willow: Fell At Mabels Farmhouse , Back Street, Ilmington, CV36 4LJ • 18/00740/TREE T1 : Lawson Cypress - Reduction in height from 15 metres to 7.5 metres with option to fell - T2 : Lawson Cypress – Fell At Old Fox House, Foxcote Hill, Ilmington CV36 4LD 																																													
7	<p>Finance</p> <p>a) Authorisation of Payments It was resolved that the payments listed be authorised.</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101676</td> <td>Ilmington Cinema Group</td> <td>Hire of Equipment</td> <td>20</td> <td>NP</td> </tr> <tr> <td>101677</td> <td>Came & Co</td> <td>Insurance</td> <td>1441.97</td> <td>Y</td> </tr> <tr> <td>101678</td> <td>R Hawkins</td> <td>Mowing of Greens</td> <td>1120.00</td> <td>y</td> </tr> <tr> <td>101679</td> <td>Cotswold & Vale</td> <td>Electrical Installation Condition Report</td> <td>144.00</td> <td>Donation</td> </tr> <tr> <td>101680</td> <td>S Furniss</td> <td>Salary June</td> <td>313.45</td> <td>Y</td> </tr> <tr> <td>101681</td> <td>S Furniss</td> <td>Office Expenses May</td> <td>27.52</td> <td>Y</td> </tr> <tr> <td>101682</td> <td>HMRC</td> <td>PAYE</td> <td>78.20</td> <td>Y</td> </tr> <tr> <td>101683</td> <td>J Goode</td> <td>Payroll Services</td> <td>30.00</td> <td>Y</td> </tr> </tbody> </table> <p>b) Clerk's Salary It was resolved that the Clerk be awarded both the annual increment and annual pay award resulting in an hourly rate of £12.01 from 1 April 2018.</p>	Chq No	Payee	In respect of	Amount	Budget	101676	Ilmington Cinema Group	Hire of Equipment	20	NP	101677	Came & Co	Insurance	1441.97	Y	101678	R Hawkins	Mowing of Greens	1120.00	y	101679	Cotswold & Vale	Electrical Installation Condition Report	144.00	Donation	101680	S Furniss	Salary June	313.45	Y	101681	S Furniss	Office Expenses May	27.52	Y	101682	HMRC	PAYE	78.20	Y	101683	J Goode	Payroll Services	30.00	Y
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9a	<p>Sarah Furniss</p> <p>1 Human Resources: It was resolved that the updated Job Description be adopted.</p> <p>Pending / In Process</p> <ol style="list-style-type: none"> 1 Flooding at Vallenders Lane: WCC have confirmed that an inspection of the drains will be undertaken. 2 Removal of Telegraph Pole. The Clerk to provide Cllr Davies with the contact details of the Western Power representative in order that he can liaise direct with WP. 3 GDPR and Publication Scheme – no further work undertaken 4 Footpath from School to Mickleton Road: WCC have been asked to address the problem of overgrowth on the path. 																																													
9b	<p>Cllr Sherwood</p> <ol style="list-style-type: none"> 1. Neighbourhood Plan: The Section 14 Consultation concluded on 2 July and resulted in 11 comments from statutory consultees and 33 from members of the public. A statutory consultee has requested that a Significant Environment Assessment (SEA) be undertaken. The cost of this is in the region of £15,000 and will be met by SDC. The SEA comprises two consultation periods totalling 11 weeks and will result in submission to SDC being delayed until, it is estimated, October 2018. 2. Meeting with WCC Highways – a report was circulated and summarised. The report will be appended to the minutes posted on the website (and can be obtained from the Clerk). 																																													
9c	<p>Cllr Davies</p> <p>Work has commenced on installing the footpath name plates.</p>																																													
9d	<p>Cllr Hawkins</p> <p>Pending / In process:</p> <ol style="list-style-type: none"> 1. Request for Blue Plaque at Crab Mill The new owners are still not in residence. 2. Playground Projects: <ol style="list-style-type: none"> a. Slide: Cllr Osborne advised that he has circulated details of the current arrangements to a number of suppliers of this type of equipment with a request to make recommendations as to a suitable scheme for its replacement in the medium term. 																																													

	<p>b. Sandbox: This has been cleaned ready for new sand and it was agreed that the Clerk will contact the Trustees of Grace's Fund to inform them of this and suggest it would be appreciated if the new sand could be in place by the school holidays.</p> <p>Cllr Hawkins requested that the Clerk send an invoice for £480.60 to the Pavillion Association in respect of 20% of external hire income arising from the Agreement.</p> <p>He further requested that SDC be requested to replace the dog waste bin (in green) removed from Back Lane.</p>
9e	<p>Cllr Osborne</p> <p>1. Renewal of suspension chains and seats of junior swings</p> <p>3. Pending / In process:</p> <p>a. Upper Green Parking - covered in 9b2 above.</p> <p>b. Meeting with WCC Highways covered in 9b2 above.</p> <p>c. Works to Play Equipment following Safety Inspection</p> <ul style="list-style-type: none"> ▪ Replacement suspension chains and seats have been purchased in respect of the junior swing and it was resolved that quotes will be sought in respect of their installation. ▪ Flooring of playhouse: Cllr Osborne will research whether a small section of artificial grass would be an economic and practical solution. <p>d. Playing Field Car Park. Cllr Osborne reported that the contractor has strongly suggested the use of a harder limestone than that initially proposed for the base and capping layer. This should provide a more durable construction. The contractor also recommended compaction with a vibratory roller, which would have to be hired in. The original budget was based on cheaper stone and did not include the roller. Accordingly, Cllr Osborne proposed that the budget for this project be increased to £8,000. It was resolved that this be agreed and that the Ear Marked Reserve for this work be increased by £1,600 which will be transferred from EMR for Pavilion major works.</p> <p>e. Benches. It was resolved to agree to an additional £35 for repairs to one of the benches which requires additional work including some timber replacement.</p>
9f	<p>Cllr Peachey</p> <p>1. Footpath access by wheelchairs and pushchairs</p>
10	<p>Matters Raised at Parish Meeting</p> <p>1. Cyclists on Campden Hill It was resolved that all local cycling clubs trafficking the village for events will be identified by Cllr Peachey in order that a letter can be sent alerting them to the potential dangers to cyclists, pedestrians and vehicles by the excessive speed down Campden Hill and requesting their cooperation in reducing speeds.</p> <p>2. Dogs on Playing Field. The Council discussed the need for educating and encouraging responsible dog owners to avoid the use of the playground and playing surfaces for exercise purposes without denying them the use of a public amenity. There was particular discussion about what areas might be suitable for dog walkers which concluded that this should be the perimeter of the field and the meadow area to the west of the hard courts that can be used once the current work is complete and the re-seeded area is available again</p>
11	<p>Correspondence (other than covered elsewhere in agenda)</p> <ul style="list-style-type: none"> • Notification of County Councillor Grant Fund – closing date 31 August 2018 The Clerk to forward details to Cllr Osborne in order that he can submit an application.
12	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.</p> <p>26 July 2018 30 August 2018 27 September 2018</p>