

# Ilmington Parish Council

## MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL OF 30 AUGUST 2018

**Present:** (Councillors) Davies, Hawkins, Osborne and Peachy

**In Attendance:** S Furniss, Clerk; M Seymour representing Neighbourhood Plan Committee and 1 member of the public.

<b>1</b>	<b>Apologies</b> None received.
<b>2</b>	<b>Declaration of Disclosure Pecuniary Interest</b> None declared.
<b>3</b>	<b>Warwickshire County Council / Stratford District Council update</b> Not covered due to the absence of Cllr Izzi Seccombe and Cllr Mike Brain who submitted his apologies
<b>4</b>	<b>To Confirm Minutes</b> of the last Parish Council Meeting that took place on 26 July 2018. It was <b>resolved</b> the minutes be accepted as a true record.
<b>5</b>	<p><b>Public Forum</b></p> <p>Martin Seymour reported on various matters as follows:</p> <p><b>Neighbourhood Development Plan:</b> In response to Significant Environmental Assessment draft consultation report by LEPUS the NDP Steering Group had sent comments which were not responded to for 3 weeks. LEPUS are at least 7 weeks behind their timetable which will significantly delay the process. This has led to considerable consternation in the group and they have sought the support of Stratford District Council in pushing LEPUS to revise their timetable which they have done with a report date of 23 November. This being the case the draft NDP will be amended in line with the Section 14 Consultation with any further changes necessitated being made following receipt of the SEA. In addition, LEPUS have sent a list of actions which the Steering Group will address.</p> <p><b>Stratford District Council Land Search.</b> The NDP Steering Group have reviewed and drafted comments on the section of SDC’s consultation report that relates to Ilmington and note that no mention is made of surface water flooding and it is suggested that this be included and there are factual errors, eg incorrect mapping of footpaths. Mr Seymour asked that the Parish Council use the Steering Groups comments as its submission in respect of the consultation and it was <b>resolved</b> that this be agreed and actioned – Cllr Hawkins abstained from voting.</p> <p><b>National Planning Policy Framework:</b> A new framework has been developed and this requires some changes to the referencing within the NDP which is being undertaken. Mr Seymour recommended that the Parish Council use the NPPF as a reference document when considering planning applications.</p> <p>Cllr Osborne thanked Mr Seymour for his attendance and the work of the Steering Group.</p>
<b>6</b>	<p><b>Planning Matters</b></p> <p><b><u>APPLICATIONS</u></b></p> <p><b>18/02097/FUL</b> New vehicle access to 4 Washbrook Place, Ilmington CV36 4LZ <b>Comments due by: 6 September 2018.</b></p> <p>It was <b>resolved</b> that no representation will be submitted but request made that planning officer ensure that no publically owned trees are damaged if permission is granted.</p>

Signed as a true record..... Cllr G Osborne 27 September 2018

**18/02361/LBC** Minor alterations to include replacement of 2no. timber windows with metal windows, replacement of cementitious cills with lead. Removal of cementitious tanking. Alterations to kitchen chimney breast to facilitate log burner at Mabels Farmhouse Back Street, Ilmington, CV36 4LJ **Comments due by: 11 September 2018.**

It was **resolved** that the application will be supported due to it being part of the sensitive restoration work being undertaken.

**DECISIONS**

**17/00133/FUL:** Retrospective change of use of land to domestic garden curtilage at Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ **Granted**

**18/00676/FUL :** Demolition of existing dwelling and construction of 2 pairs of 3-bed semi-detached dwellings at Nellands Cottage , Featherbed Lane, Ilmington, CV36 4NE **Granted**

Cllr Osborne and Davies attended and were disappointed that the issues raised were not given due consideration. A number of conditions were made (and detailed on SDC website). Cllr Hawkins expressed concern that the existing property should be demolished prior to construction of replacement dwellings.

**WITHDRAWN**

**18/01643/LDP** replacement patio at Whiteley House, Grump Street, Ilmington

**PENDING DECISION**

- **18/00026/TREE** Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church, Ilmington **Comments due by: 2 February 2018.**
  - **17/00133/FUL** Proposed : Change of use of land to domestic garden curtilage and erection of a triple garage with additional ancillary living space to include home office above and playroom and store at lower level. At Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ **Comments due by 28 February 2018**
  - **18/00735/TREE** Proposed T1: Magnolia: Reduce height from 6.5m to 5m.Crown reduction to 5.5m. - T2:Twisted Willow: Fell At Mabels Farmhouse , Back Street, Ilmington, CV36 4LJ
- 18/00740/TREE** T1 : Lawson Cypress - Reduction in height from 15 metres to 7.5 metres with option to fell - T2 : Lawson Cypress – Fell At Old Fox House, Foxcote Hill, Ilmington CV36 4LD

It was noted that decisions have been made regarding all the Pending Decisions above.

**18/01843/FUL:** Single storey kitchen extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 8 August 2018.

**Other Matters:**

Briefing by Laura Wagemaker of Callingham Architects. This was not covered.

Report of Tree Felling at Bay Tree Barn. It was **resolved** that a polite letter be drafted to the property owner pointing out the relevant wording which requires planning permission for work on trees within a Conservation Area.

<b>8</b>	<b>Finance</b>				
	<b>a) Authorisation of Payments (* indicated already paid)</b>				
	Chq No	Payee	In respect of	Amount	Budget
	101697	Barry Jeffrey	Car Park Repair	£4832.92	Y
	101698	Shipston Building	Car Park Repair	£177.10	Y
		Supplies	Play Equipment Repairs	£29.93	Y
	101699	S Furniss	Salary August 2018	313.25	Y
101700	S Furniss	Office Expenses July 2018	25.83	Y	

	101707	HMRC	PAYE	78.40	Y
	101708	All Purpose Mobile Welding	Swing repair	200	Y
	101709	Sean Clifford	Bench Repairs	630.42	Y
	<p>It was noted that the car park work was good value for money and acknowledged that this wasn't the case for swing repair though it was noted that this was unavoidable due to needing a guarantee of workmanship.</p> <p>The bench repairs were also good value with a very satisfactory result.</p> <p>It was <b>resolved</b> that the payments be authorised.</p>				
<b>9</b>	<b>Council Reports</b>				
9a	<p><b>Sarah Furniss</b></p> <ol style="list-style-type: none"> <li>1 GDPR – Retention of Documents Policy and Procedure It was <b>resolved</b> that the amended policy be adopted.</li> <li>2 NP SEA – This was covered in the open forum.</li> </ol> <p><b>Pending / In Process</b></p> <ol style="list-style-type: none"> <li>1 Flooding at Vallenders Lane</li> <li>3 Footpath from School to Mickleton Road</li> <li>4 Replacement sand for sandbox. It was noted that this work has now been completed.</li> <li>5 Application in respect of National Lottery Funding for Neighbourhood Plan. The application has been submitted and outcome is pending.</li> </ol>				
9b	<p><b>Cllr Davies</b></p> <ol style="list-style-type: none"> <li>1. Removal of Telegraph Pole Cllr Davies confirmed he continues to try to make contact with Western Power officer.</li> <li>2. Installation of Footpath Name Plates - three more have been put in place with a parishioner making comment on the siting of the Wheelers Lane plate and permission has been given for them to move it to an agreed alternative siting if they wish.</li> <li>3. A bench has been damaged and it was agreed that Rob and Gerald will arrange for its repair.</li> </ol>				
9c	<p><b>Cllr Hawkins</b></p> <p><b>Pending / In process:</b></p> <ol style="list-style-type: none"> <li>1. Request for Blue Plaque at Crab Mill – no residents as yet.</li> <li>2. Commemorative Bench - consideration is being given to replacing an existing bench.</li> <li>3. A pole on assault course had rotted which necessitated a considerable amount of time and effort it removing it, together with the extensive quantity of concrete used in its installation, in order to ensure safety. This is the second post to rot and Cllr Osborne is in correspondence with Playdale with regard to its replacement and further consideration to the matter will be given at the September meeting.</li> <li>4. The car park resurfacing was very good value for money and the Council's thanks will be passed to Mr Edmunds by Cllr Hawkins. Cllr Osborne noted thanks were due to Cllr Hawkins for the extensive work he put in to ensuring the resurfacing went well and was of high quality. Cllr Hawkins stated that he undertook an inspection when there was a heavy rainfall and the previously noted problems were no longer in evidence.</li> </ol>				
9d	<p><b>Cllr Osborne</b></p> <ol style="list-style-type: none"> <li>1. <b>Playground Funding</b> <ol style="list-style-type: none"> <li>a) <b>Funding Request to Ilmington Fete Committee</b> It was <b>resolved</b> the wording of the proposed letter be agreed subject to a minor alteration.</li> <li>b) <b>Proposed Playground Fund</b> It was <b>resolved</b> that the wording of the document is acceptable and the fund will be called the Ilmington Playground Equipment Renewal Fund.</li> </ol> </li> <li>2. <b>Pending / In process:</b></li> </ol>				

	<p>a. Upper Green Parking Cllr Osborne reported that he will be pursuing this with Warwickshire County Council and it was noted that, the experience of the resurfacing work at the playing field shows there are ways of achieving a car park economically.</p> <p>b. Playing Field</p> <ul style="list-style-type: none"> <li>▪ Replacement of chains and seats to Junior Swings – work completed.</li> <li>▪ Renovation of Slide Cllr Osborne reported that he will be seeking grant funding in order to progress this.</li> <li>▪ Playing Field Car Park – work completed.</li> <li>▪ Dogs on Playing Field The Council discussed and considered this concluding that whatever measures taken will have minimal impact and agreed to monitor the situation over the next 6 months.</li> </ul>
9e	<p><b>Cllr Peachey</b></p> <p>1. Identification of Cycling Clubs. Cllr Peachey reported that she has identified a number of local clubs and will draft a letter to them, requesting they have due regard to safety of pedestrians, drivers and themselves when descending Campden Hill. Once the letter has been seen by Cllr Osborne the letter will be sent to the clubs.</p>
10	<p><b>Correspondence (other than covered elsewhere in agenda)</b></p> <p>1 Salvation Army request to site a clothes recycling ‘bin’ in the village was discussed and it was <b>resolved</b> that this will be declined.</p> <p>2 Cotswold Conservation Board There was discussion regarding the grant funding available and it was agreed that, at this point, there are no suitable Parish Council projects which would benefit from this fund.</p> <p>3 Stratford District Council Land Availability Survey – Covered in Open Forum.</p> <p>4 SDC Tree Management Protocol Hard copies will be made available to Councillors in order that consideration be given to whether there are matters of good practice which might be of benefit to the Council in its tree management.</p> <p>5 Cotswold District Council Notification of Adoption of Community Infrastructure Levy and Local Play 2011 – 2031 - Noted.</p> <p>6 Request by parishioner to replace dead tree on field behind the Grange on Back Street Not discussed as the land on which the tree stands is not the responsibility of the Parish Council.</p> <p>7 Cllr Osborne reported that he has been notified that the village hall is going to be used as a feeding station in the forthcoming men’s cycle race.</p>
12	<p><b>Dates of Future Meetings</b> – all meetings commence at 7.30 pm at the Community Café unless otherwise stated.</p> <p>27 September 2018</p> <p>25 October 2018</p> <p>29 November 2018</p>